

Stationery

Hymn Sheets are available upon request and can be produced for little cost. They will however make the arrangements a little more personal and provide something tangible for people who have not been able to attend the funeral service. Thank you card and memorial books can also be requested.

Transport

On the day of the funeral the cortège will consist of the hearse and following limousines. Each limousine will hold a maximum of six passengers. The limousine will have six doors and a raised roof line to try and make entry and exit as comfortable as possible. The funeral director will advise you of the time the cortège is due to collect you and it will travel at a dignified speed throughout. The cortège could start from our funeral home if requested, particularly helpful if you do not have a local base to leave from. Children travelling in the limousine must use their own booster or car chair. Please speak with us to ensure compatibility with our cars.

Chapels of Rest

The chapels of rest are open every weekday from 8.00 a.m. to 6.00 p.m. On Saturday from 10.00 a.m. to 12.00 noon. Please telephone for an appointment.

Catering

We have full time catering staff to support the funeral arrangements. Catering can be arranged in our air conditioned rooms or at your home / hired hall. We will bring everything necessary including crockery, cups & saucers, the goods ordered and waitress service. Costs are £ 6.50 per head + VAT. Please ask for availability and further details.

Press Notices

If you would like a notice to appear in a local or national newspaper then we can help you with the wording and we will give the instructions to print. The cost of an announcement will vary from paper to paper, so we will give you our best estimate knowing the newspaper charges and the proposed size of advert.

Floral Tributes

When you arrange the funeral you will be asked about flowers. Floral tributes can offer comfort and can decorate a grave following a burial. We are pleased to offer you the services of our in-house florist, examples of her work and prices can be found on our leaflet covering flowers, or please do ask for a quote. If you would prefer to use a florist of your choice then please ask that the tributes are delivered to the funeral home at least three hours before the service is due to begin. Please note that this time may need to be brought forward if the cortège is to travel a long distance.

Donations

Donations are often requested as an alternative to flowers. A list of charitable organisations is available. Donations will be collected by us, free of any charges, and three weeks after the funeral a list of donors will be issued to the deceased's family and the monies sent on to the charity requested. Some charities provide Gift Aid assistance, please ask for details.

Memorials

To help you in choosing a memorial for the place of interment we will either meet with you at home or in our office. We have a large selection of photographs of existing headstones and sample materials for you to look at.

Memorials can be quite expensive and we would welcome the opportunity to offer you an estimate before you settle things.

There are many differing rules and regulations with each cemetery and churchyard, too many to list here, but again we will help and guide you completing form where applicable.

In the case of existing memorial stones, it may be necessary to remove the headstone before an interment can take place. We can arrange this and it's safe storage until the six months have passed and re-fixing is possible. During this time it is advisable to let us know the details of any additional lettering required so that the memorial can be fixed without delay. Whilst the memorial is away from the grave a cross will mark the exact location.

Please ask for our separate leaflet detailing Memorials which can start from as little as £78.83.

Legal Advise

If you would like assistance with legal matters concerning the deceased's estate then a free initial consultation is available. Local solicitors can give expert advise on probate and letters of administration. Please ask for further details.

Registration

A death should be registered as promptly as possible and certainly within five working days, at the registrar where the death occurred. The informant must be the deceased's next of kin or close blood relative. The informant must take the certificate of death, issued by the doctor, and if possible the deceased's medical card, to the registrar. We will advise you which registrar to go to and their opening times. All local registrars now work by appointment only and again we will let you have all the necessary contact telephone numbers detailed on our leaflet called Registration.

The registrar will issue you with a Green certificate for burial or cremation and this must be delivered to the funeral director without delay. The registrar will ask you have many death certificates you would like. These are purchased at £3.50 each and are used for estate purposes (bank accounts & insurance etc).

Should the death be reported to the coroner for any reason then we will advise you when to register the death.

N.B. Please contact the Funeral Director prior to the registration of death.

Religious Services

Religion and tradition play an important part in a funeral ceremony and it is our duty to ensure that the funeral conforms with your requirements and that of the deceased. For those who do not wish a religious service alternatives exist. Please ask for help with this and be open with your thoughts and wishes, so that we can best give accurate advice.